

Vincent Massey Parent Council Association 2023-24 AGM

Meeting Minutes - October 2, 2024 @ VM Jr. High School, Calgary, Alberta

1. Call to order: 7:23pm
2. Attendance - Quorum achieved for meeting
Parents: Rayelene Andersen, Jacqueline Cornett-Ching, Heather Thompson, Jane Radiff, Krista Leonty, Tracy Bell, Tracy Smith, Chris Le Bihan, Rachel Sawyer, Stacy Zurburg, Diane Jeffers, Linda Garvey, Harrison Huang, Mahmood Mohummeedi.
Admin. Guests: David Pugh, Principal, Jen Laurendeau, Assistant Principal, Mr. Morawski, staff, Mr. Malloy, staff.
3. **Approval of prior minutes** (October 2023) - approved by Raylene Andersen, seconded by Rachel Sawyer.
4. **Review Agenda-** Chris Le Bihan reviews agenda.
5. **President's Report** - All Executive Positions role descriptions can be found on the Bylaws Website. Elections on Executive Positions: Motion for Chris Le Bihan to be President by Rayelene Andersen, seconded by Diane Jeffers. Motion for Jacqueline Cornett-Ching to be Vice President by Diane Jeffers, seconded by Chris Le Bihan. Motion for Heather Thompson to be secretary by Jacqueline Cornett-Ching, seconded by Linda Garvey. Motion for Rachel Sawyer to be Treasurer by Diane Jeffers, seconded by Heather Thompson. Motion for Stacy Zurburg and Diane Jeffers to be Directors At Large by Heather Thompson, seconded by Jacqueline Cornett-Ching. Chris Le Bihan makes a motion to add Rachel Sawyer to the Vincent Massey Parent Council Association for signing authority at ATB and to have Michael Wiens removed, seconded by Linda Garvey. Chris Le Bihan sets the schedule for meetings as the first Wednesday of every month with the exception of January 8th, 2025.
6. **Treasurer's Report:**

Cash in Trust - CBE	\$2148.00
Cash Donations - ATB	\$6204.67
Casino Account - ATB	\$44,014.10

V.M. spent a total of \$85,467.41 for the last year. Revenue made last year was \$6363.27 from the Donation account (along with \$35.41 in interest).
7. **Fundraiser Committee Report:** Healthy Hunger is up and running- a big thank you to Krista Leonty and Jane Radiff for taking that on. Jane Radiff will be the Casino Coordinator with potentially other parent involvement. V.M.'s upcoming casino will be at Pure Casino on February 12, 13, 2025-email a save the date for parent volunteers. The December Dance will be discussed at the next meeting. The staff appreciation coordinator is Heather Thompson and will reach out to the other parents for help for the December and June dates. Rachel Sawyer has an Apple fundraiser update: apples have made \$840.00 so far and the deadline to order is October 9th. Apples will be delivered

on October 25. Parent Question regarding more outdoor picnic tables, outdoor classroom learning space. This is a great idea for the future, possibly after the next Casino funds become available.

8. **New Business:** Staff asks for the year: Refresh resources for the Library which will cost up to \$2000. David Pugh can make room in the CBE budget but asking for help will top off what he can allocate. Grade 7 Hitmen Be Brave Bussing will be \$1013.29. Field Trips: Grade 7 Drumheller, Grade 8 Renaissance Learning Activity, Grade 9 RiverWatch rafting down the Bow. Raft rentals come out of student fees, CBE will subsidize costs of families that cannot pay fees but there is still up to \$4000 to cover subs and bussing. Furniture for Admin offices will be taken care of by David Pugh. Furniture for the front area and partition space will be up to \$4000 and bought by CBE approved vendors. Mr. Malloy has asked for 18 folding tables to make more room in his Drama classroom and folding tables can also be used for other events in the school- David Pugh needs to confirm if there is a CBE approved vendor before moving forward. Band has asked for up to \$5350 to help with bussing and the first beginner band clinic. Mr. Morawski recognizes that while there is separate council for band, having these funds helps tremendously and is very much appreciated. Council wants to help all sectors of the school and that includes the band program. Perhaps earmarking this amount each year can ease the band council's demands. David Pugh prioritized the wishes as follows: 1) River Watch field trip because it is at the end of October. 2) Band 3) Books 4) Building Furniture 5) Drama tables 6) Hitmen Bussing. Chris Le Bihan motions to approve up to \$4000 for the grade 9 RiverWatch Field Trip, Diane Jeffers seconds. Chris Le Bihan motions up to \$5350 for the Band requests, Heather Thompson seconds. Chris Le Bihan motions up to \$2000 for the Learning Commons books, Rachel Sawyer seconds. Diane Jeffers motions to approve up to \$3000 for new building furniture, Linda Garvey seconds. Mr. Pugh is ok waiting on the other items.
9. Meeting Adjourned at 8:44 pm.